



Town Council Workshop

Wednesday, May 7, 2025 at 7:00 pm

Town Hall Council Chambers

Live on CETV/Hybrid Meeting

Hybrid Meeting - Members of the Public May Participate Remotely During Public Comment Opportunities

To view the meeting livestream: <https://cetv.capeelizabeth.org/> and push watch in the upper right hand corner

Live broadcast on CETV, livestream and remote participation are offered as a convenience when the technology is available and operational in the given meeting space. If the technology is not available or in the event there is a disruption in service and the communication can't be restored the expectation is the meeting will continue.

Remote Access Instructions: A member of the public wishing to speak via remote access must click on the Zoom link or call and use the Raise Hand function. When connecting by phone, dial *9 to Raise Hand and the same to Lower Hand. Please mute the microphone and turn off the video until you are invited to speak. When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent. After speaking, to view the remainder of the meeting exit Zoom and return to the CETV Livestream or CETV cable Channel 3.

Join Zoom Meeting

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Town Council Members

Penelope A. Jordan, Chair

Stephanie P. Anderson

Caitlin J. Harriman

Jonathan T. Sahrbeck

Elizabeth K. Scifres

Andrew B. Swayze

Timothy L. Thompson

The times on this agenda are approximate.

1. Presentation by Joe Cuetara

7:00-7:30 p.m.

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

Joe Cuetara, of Moors & Cabot Investments, will discuss with Council the Town’s debt management position, approach, and strategy. A presentation will be provided during the workshop.

Attachments:

- [J. Cuetara Debt Mgmt Presentation 05.07.2025](#)

2. Presentation by Tom Murley

7:30-8:00 p.m.

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

Tom Murley, 133 Two Lights Road was invited to speak on a potential property tax relief proposal for Council consideration and discussion.

Attachments:

- [T. Murley Tax Relief Presentation School Bond 05.07.2025](#)

3. Business Summit Follow Up

8:00-9:00 p.m.

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

Discussion will continue relating to business outreach efforts. On April 7, Paul Johnson, Economic Development Director of the Greater Portland of Governments (contracted to assist in the facilitation of business outreach) presented the results of the efforts outlining immediate, short-term and long-term recommendations.

Attachments:

- [GPCOG Business Outreach Final Report Presentation 04.07.2025](#)
- [GPCOG Business Community Engagement Report 04.02.2025](#)
- [GPCOG Business Forum Post Report 01.27.2025](#)
- [GPCOG Business Actionable Next Steps Survey](#)

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chair and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chair.