



Town Council Workshop

Wednesday, October 6, 2021 at 7:00 pm

via Zoom

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83228349582>

Or One tap mobile :

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to speak when public comment opportunities are announced. Speakers may be asked to Unmute/Mute their microphones; *6 Toggle Unmute/Mute. Note: You can't use a phone to lower your hand.

COVID-19 Update

Public proceedings by remote access for Town Council meetings are authorized by the Town of Cape Elizabeth's Remote Participation Policy adopted August 30, 2021 and the Order Declaring a Limited Emergency adopted August 30, 2021. The Order enacted as an Emergency expires October 15, 2021. The Order may be extended by vote of the Town Council.

Town Council Members

James M. "Jamie" Garvin, Chairman

Nicole Boucher

Valerie J. Deveraux

Jeremy A. Gabrielson

Caitlin R. Jordan

Penelope A. Jordan

Gretchen R. Noonan

1. 1. Continued Review of the Draft Fort Williams Park Master Plan Update 2021

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

On Thursday, Sept. 24, 2020, the Fort Williams Park Committee (FWPC) and members from Richardson & Associates Landscape Architects met at the Picnic Shelter in Fort Williams Park to kick off the Master Plan update. During the review process, the Fort Williams Park Committee engaged input from members of the public, stakeholders, staff and professionals. A series of meetings, meetings with stakeholders and an extensive survey was conducted.

The draft master plan update was reviewed in workshop session on September 8, 2021. It was agreed continued review of the governance of Fort Williams Park including the potential need for additional staff needs continued review. Needs of the park will also appear in future CIP and budget requests.

This workshop is another opportunity to review the draft.

Attachments:

- **FWP Draft Master Plan Update 2021 - 06 25 2021** (FWP_Master_Plan_Draft_06_25_2021.pdf)

2. 2. Cape Community Arena - Request for Fundraising

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

On September 13, 2021 the town council referred to workshop the request from Cape Community Arena to begin fundraising for a proposed four-season arena to be located on Town property – land adjacent to the public works facility at Gull Crest. It is understood the project/project location has not been approved.

This workshop is an opportunity for further review of the request.

Attachments:

- **Letter Requesting Fundraising Approval - Cape Community Arena 08 31 2021** (Letter_Requesting_Fundraising_-_Cape_Community_Arena_08_31_2021.pdf)

3. 3. Nominations to the Building Oversight Committee

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

On September 14, 2021 the School Board formed a Building Oversight Committee "to guide the district to a successful referendum bond vote (targeting June 2022) consisting of the replacement of Pond Cove Elementary School and Cape Elizabeth Middle School and the renovation of Cape Elizabeth High School."

The committee will consist of several voting members including two town council members.

The town council will discuss the request for 2 council representatives. Nominations may be considered at the October 13 council meeting.

Attachments:

- **Building Oversight Committee** (Building_Oversight_Committee.pdf)

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.