



Town Council Workshop

Tuesday, July 16, 2024 at 7:00 pm

In Person

Town Hall - Lower Level Conference Room

Town Council Members

Timothy S. Reiniger, Chair

Stephanie P. Anderson

Jeremy A. Gabrielson

Susan A. Gillis

Caitlin Jordan Harriman

Penelope A. Jordan

Timothy L. Thompson

1. Executive Session to Review Applications for Town Manager

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present. When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent.

The Town Council continues the process of hiring a new town manager to replace Matthew Sturgis who accepted the manager position in the Town of Cumberland.

Eaton Peabody was contracted to assist in the search.

The deadline for applications was July 9.

Don Gerrish, Eaton Peabody will present the applications to the council. The council will provide guidance to Mr. Gerrish relating to the first round of interviews. First round of interviews are anticipated for mid-end of July.

No votes will be taken following the executive session.

Draft Motion

ORDERED, the Cape Elizabeth Town Council enters into executive session pursuant to 1 M.R. S. §405 (6)(A) to review applications for a new town manager.

Adjournment**Participation at Meetings and Conduct of Meetings****Workshop Meetings**

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chair and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chair.