



Town Council Workshop

Monday, May 23, 2022 at 7:00 pm

via Zoom

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87802111774>

Or One tap mobile :

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Or Telephone:

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If you join the webinar by Windows or Mac, use the Raise Hand function in the webinar controls if you wish to speak when public comment opportunities are announced.

Speakers may be asked to Unmute/Mute their microphones.

· Windows: Alt+Y keyboard shortcut to raise/lower hand

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If you join the webinar by phone, use the Raise Hand function by dialing *9 if you wish to speak when public comment opportunities are announced. Speakers may be asked to Unmute/Mute their microphones; *6 Toggle Unmute/Mute. Note: You can't use a phone to lower your hand.

COVID-19 Update

Public proceedings by remote access for Town Council meetings are authorized by the Town of Cape Elizabeth's Remote Participation Policy adopted August 30, 2021 and the Order Declaring a Limited Emergency adopted August 30, 2021. The Order enacted as an Emergency was extended on May 9, 2022 until August 31, 2022. The Order may be further extended by vote of the Town Council.

Town Council Members

Jeremy A. Gabrielson, Chairman

Nicole Boucher

Susan A. Gillis

Caitlin R. Jordan

Penelope A. Jordan

Gretchen R. Noonan

Timothy S. Reiniger

1. Housing Diversity Study - Presentation of Task 1

On April 11, 2022 the Town Council approved the recommendation of the Ordinance Committee to authorize the Town Manager to sign a contract with Camoin Associates, Saratoga Springs, NY for a Housing Diversity Study with a completion date of 8/30/2022.

The HDS includes three tasks in which the town council reviews the information following each task. The following dates have been scheduled for council workshop sessions:

Task 1 - May 23, 7:00 p.m. via Zoom

Task 2 - June 27, 7:00 p.m. Town Council Chambers

Task 3 - August 8, 7:00 p.m. Town Council Chambers (same evening as the regular August council meeting)

If needed: August 22, 7:00 p.m. Town Council Chambers

Camoin Associates will present an overview of Task 1 with an opportunity for questions from the Town Council, followed by public comment.

Attachments:

- **Task 1 Volume 1 Housing Data Package** (Task_1_Volume_1_-_Housing_Data_Package_-_Town_of_Cape_Elizabeth.pdf)

2. Opportunity for Public Comment

(Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.