



# Finance Committee Workshop

Thursday, March 24, 2022 at 6:00 pm

**Live on CETV**

## **Town Hall Council Chambers**

Finance Committee Members

Jeremy A. Gabrielson, Chairman  
Nicole Boucher, Finance Committee Chairman  
Susan A. Gillis  
Caitlin R. Jordan  
Penelope A. Jordan  
Gretchen R. Noonan  
Timothy S. Reiniger

**1. Welcome and Introductory Comments: Nicole Boucher, Finance Committee Chairman**

**2. Finance Committee Review of the FY 2023 Municipal Budget**

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

Portland Head Light

Department 870  
Fund 70 Museum at Portland Head Light - Gross

Public Works

Department 310 Public Works - Reynolds  
Department 320 Refuse and Recycling - Reynolds

Department 330 Parks and Grounds - Reynolds

Facilities - Bagdesarian

Department 600 Facilities Management

Department 610 Town Hall

Department 615 Library Building

Department 620 Town Center Fire Station

Department 621 Community Center Building

Department 622 Richards Pool Building

Department 630 Police Station

Department 631 Cape Cottage Fire Station

Community Services & Fort Williams Park - Raftice

Department 633 Community Services Administration

Department 634 Fitness Center

Department 635 Richards Pool Programs

Department 636 Community Services Adult Programs

Department 637 Community Services Youth Programs

Department 638 Cape Care Program

Department 645 Fort Williams Park

Special Revenue Funds

Fund 65 Fort Williams Park-CIP

Capital Improvement Projects

Department 715 Capital Items - Sturgis

Special Revenue Funds

Fund 40 Sewer Fund - Reynolds

Fund 42 Infrastructure - Sturgis

Fund 47 Spurwink Church - Sturgis

Fund 50 & 51 Riverside Cemetery - Reynolds

Fund 52 TIF - Sturgis

Fund 55 Thomas Jordan Trust - Sturgis

Fund 60 Land Acquisition - Sturgis

Review of Fee Schedule - If department heads suggested fee changes during their budget presentation, the finance committee will have another opportunity to review the recommendations.

**Attachments:**

- **Proposed FY 2023 Municipal Budget** (Proposed\_FY\_2023\_Municipal\_Budget.pdf )

**3. Follow Up on Any Items from the March 21, 2022 Finance Committee Workshop**

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

**4. Review of Fee Schedule**

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

Department Heads will discuss any recommended changes to the fee schedule during their budget presentations. This review is an opportunity to discuss any recommendations.

**5. Upcoming Finance Committee Workshops and Budget Meetings**

Town Council meetings begin at 7:00 p.m. Finance Committee budget workshops begin at 6:00 p.m.

Budget workshops will be televised live on CETV.

**Monday, April 11, 2022**

Regular Town Council Meeting - Opportunity for Budget Public Comments

**Monday, April 25, 2022, 6:00 p.m.**

Finance Committee Workshop - School Budget Presentation from the School Board

**Tuesday, April 26, 2022, 6:00 p.m.**

Finance Committee Workshop (if needed) - Wrap up on any items relating to the FY 2023 budget

**Monday, May 9, 2022**

Regular Town Council Meeting - Budget Public Hearing

**Monday, May 16, 2022**

Special Town Council Meeting - Vote on the FY 2023 Budget

**Tuesday, June 14, 2022**

School Budget Validation Referendum Election

## **Adjournment**

### **Participation at Meetings and Conduct of Meetings**

#### Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

#### Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.